**FOULNESS ISLAND PARISH COUNCIL**

**NOTICE IS HEREBY GIVEN** that the next meeting of the Foulness Island Parish Council will take place on Wednesday 12th February, 2020, in the Lodge Farm Staff Premises, Foulness Island, commencing at 7.15 p.m.

This meeting will be open to the press and members of the public.

**ALL MEMBERS of the COUNCIL ARE HEREBY SUMMONSED** to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

Signed: Date:

John Watson.

Clerk to the Foulness Island Parish Council.

**AGENDA**

1. **The Chair to declare the meeting open.**
2. **To receive notification from any persons present of intent to record the meeting.**
3. **To receive apologies for absence.**
4. **To receive Declarations of Interest in accordance with the Council’s Code of Conduct and with section 106 of the Local Government Finance Act 1992.**
5. **To sign as a correct record the minutes of the Full Council meeting held on 11th December, 2019** *(minutes attached).*
6. **To sign as a correct record the minutes of the Extraordinary Council meeting held on 18th December, 2019** *(minutes attached).*
7. **To receive a report from the District and County Councillors for the area on any matters of interest.**
8. **Training**
9. To consider the proposal that the Clerk register for an online training course in respect of Data Protection provided by EALC at a cost of £14.00 plus VAT and to agree the action to be taken.
10. **Financial Matters**
11. To approve,
12. Payment requests for December 2019/February 2020 *(schedule to be circulated).*
13. Receipts for December 2019/February 2020 *(schedule to be circulated).*
14. Bank Reconciliation as at 31st December 2019 *(copy attached)*.
15. Accounts for the nine months to 31st December 2019 *(copy attached).*
16. **Data Protection**
17. To note the updated documents relating to the Council’s Data Protection Policy and to agree the action to be taken *(copies circulated by e-mail).*
18. **Planning**
19. To receive a report in respect of Rochford District Council Planning Applications 19/00950/FUL and 19/00951/LBC relating to St Mary the Virgin Church and to agree any action to be taken.
20. To consider any other Planning Applications.
21. **Report of Meetings Attended**
22. To receive reports from the Clerk and Councillors about any meetings attended.
23. **Clerk’s Report**
24. To receive a report from the Clerk about any outstanding matters and to take action as required.
25. **The meeting will stand adjourned to permit Parishioners of Foulness Island to address the Council.**
26. **At the Chair’s discretion for Councillors to exchange information on matters relating to the Parish.**

Issued 5th February 2020

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